

# MINUTES

Agenda Item 04

<b>Extraordinary Meeting of:</b>	SOUTH WEST WILTSHIRE AREA BOARD
<b>Place:</b>	Wilton Community Centre, West Street, Wilton, SP2 6HJ
<b>Date:</b>	Wednesday 9 December 2009
<b>Start Time:</b>	7:00pm
<b>Finish Time:</b>	9:40pm

---

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560 or (e-mail)  
[lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

---

## In Attendance:

### Wiltshire Councillors

Bridget Wayman (Chairman), Richard Beattie, Tony Deane, Josephine Green (Vice Chairman), George Jeans.

John Brady – Cabinet Member for Planning and Housing.

### Wiltshire Officers

Graham Hogg – Service Director for Housing  
Lisa Moore – Democratic Services  
Richard Munro – Community Area Manager  
Tim Slator - Corporate Estates Manager

### Parish Councils

Bower Chalke PC – R Fisher and R Weaver.  
Burcombe without PC – C Churchill  
Chilmark PC – P Boyles.  
Dinton PC – C Smith and C Churchill  
East Knoyle PC – D Booth  
Fovant PC – T Phillips  
Hindon PC – D Robertson.  
Mere PC – M Hall  
Quidhampton PC - C Churchill  
South Newton PC – J Green.  
Swallowcliffe PC – G Ewer.  
Teffont PC – R Long-Fox and Z Faulkner.  
Tisbury PC – F Corp, D Carroll and P Duffy.  
Tollard Royal PC - N Palmer and B Palmer.

---

West Tisbury PC – A Lay

Wilton TC– B Belk, C Blackner, P Edge, J Hinnis, J Griffin, A Kinsey, P Matthews,  
I Lindsay C Rind-Tutt and M Wood.

Zeals PC – R Gray and K Byrne.

**Partners**

Wiltshire Police – Acting Chief Inspector David McMullin and Inspector Paul  
Franklin

TAPCAP – Nigel Knowles

Plain Action – John Dowsett

Wiltshire Libraries – Hilary Glyde

**Members of the Public: 25**

**Total in Attendance: 70**

---

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
1.	<p><u>Welcome and Introduction</u></p> <p>The Chairman welcomed everyone to meeting of the South West Wiltshire Area Board.</p> <p>Councillor John Brady was Introduced as the Cabinet Member attending the Board.</p>	
2.	<p><u>Apologies for Absence</u></p> <p>Councillor John Noeken – Cabinet member, Wiltshire Council  Jaki Farrell, Youth Development Officer, Wiltshire Council,  Joy Hillyer – Independent Member of Wiltshire Police Authority  Wanda Szewc – Tenants Panel</p>	
3.	<p><u>Declarations of Interest</u></p> <p>Councillor George Jeans declared a prejudicial interest regarding Item – 10. Grant Applications – application received from Mere Parish Council, as he was a member.</p> <p>Councillor Jeans spoke on the application, but then left the room for the decision and did not vote.</p>	
4.	<p><u>Minutes</u></p> <p>That the minutes of the meeting held on 21 October 2009 be approved as a correct record and signed by the Chairman.</p>	
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman updated the board on some recent developments, these were:</p> <ul style="list-style-type: none"> <li>• Cabinet had agreed that the Tisbury Sure Start Children's Centre would be located in the old Department of Community Services (DCS) site, next to Nadder Hall.</li> <li>• The DVD of the Speed limit Review had now been sent out to all Parishes.</li> <li>• On 1 December 2009, Full Council resolved that all Parish Council election fees would be paid by Wiltshire Council in the future.</li> </ul> <p>The Chairman asked the public if anyone wished to speak, the following</p>	

	<p>issues were raised:</p> <ol style="list-style-type: none"> <li>1. Michael Hall, Vice Chairman of Mere Parish Council, read a statement regarding the proposed harmonisation of the car parking charges across Wiltshire. He explained that such harmonisation would be detrimental to the shops and businesses in Mere, leading to more closures and push existing trade to neighbouring villages. Patients visiting the doctors surgery would also suffer, as they would be charged to park in the car park next to the surgery, when originally the surgery was built in it's present location because of the access to free parking. Mr Hall called on the Area Board for their support.</li> </ol> <p>The Chairman agreed that the Board would give its support in resisting car parking charges to villages and shopping areas in the community areas of South West Wiltshire.</p> <ol style="list-style-type: none"> <li>2. A resident of Randall's Croft in Wilton addressed the Board regarding the general state of the area, and explained that the phone box and street signs were hidden by overgrown hedges, some of which were fourteen foot high.</li> </ol> <p>Graham Hogg, Service Director for Housing agreed to look in to the matter</p> <ol style="list-style-type: none"> <li>3. A resident of Stoford addressed the Board regarding the heavy use of the C class roads in the area by HGV drivers. A particular issue was that of traffic jams caused by the HGV's using the narrow lanes.</li> </ol> <p>Photographs showing the size of the vehicles using the roads were passed to the Board members, by the resident. Councillor Beattie informed the Board that he had already attempted to speak with the Highways Department regarding the issue, with no avail. Councillor Beattie agreed to try again in contacting the Highways Department to discuss the matter.</p>	<p><b>Richard Munro</b></p> <p><b>Graham Hogg</b></p> <p><b>Cllr Beattie</b></p>
6.	<p><u>Setting the Council's Spending Priorities</u></p> <p>Graham Hogg, Director of Housing Services gave an introduction to the Board on the Consultation exercise.</p> <p>Now seven months in to the new Wiltshire Council, it was time to start looking at how the Council spends it's money. In February Wiltshire Council will start setting the budgets for the year to come.</p> <p>It is important that Wiltshire Council has the views of local people, on what areas they feel the money should be spent. The ballot paper exercise will enable Wiltshire Council to collate the results from each</p>	

Area Board.

A DVD setting out how the Council spends its money, how it has been saving money and what it plans to do with its money, was shown to the Board. Following this everyone was asked to complete a ballot paper. These were collected on the night and the top five scores were as follows:

	Spend More	Spend Less
1	Maintenance of existing roads	Archives of Public records
2	Youth Services & Adult Social Care for Older People	Town Centre improvements
3	New road building and road improvements	Museums and Galleries
4	Traffic management and Congestion / Adult Social care for people with mental / physical disabilities	Planning
5	Bus services	Road Safety Training

7.

Former Wilton Middle School

Tim Slator – Corporate Estates Manager gave an update to the Board on the former Wilton Middle School site. Some of the points covered were:

- The School was closed down following a three tier review.
- The building had stood empty for several years, and there were concerns of vandalism.
- The Educational Department has no plans to bring the site back into educational use.
- The only access to the site is by a narrow road, causing problems in terms of Highways.
- One third of the site is owned by the Diocese, who is in support of developing the site.
- There are security issues on site whilst the buildings remain unused.
- A live in Guardian is currently living in the bungalow on site, and is working with the Community Beat officer to tackle anti social behaviour at the site.

Planning is one constraint on the development of the site, as the site is currently classed as category D1, which means that if the site were to be reopened as a school, no change of use would be required. However, if the site were to be used for anything outside the D1 category, a change of use would need to be applied for.

Another key issue for consideration when planning the development of

the site is the limited access. To improve access, additional land would need to be purchased, and Wiltshire Council is not in a position to do that.

It is the Highways view that development should be restricted so that the access would not need to be improved.

An architect's feasibility study will be carried out; results from this will be available in January 2010.

The options for development of the site are as follows:

### **Option A**

- Retain core of original single storey brick built school buildings for refurbishment for occupation as training centre/offices with some dedicated car parking.
- Demolish remainder of buildings
- Consider developing NE area of site, use to be determined but at approx 1ha about the right size for 60bed + care home.
- Retain green field area forming southern half of site and protect for future 1-2 form entry primary school assuming that playing fields used by school have shared community use, upgrade existing separate entrance to The Hollows
- Existing playing fields on NW side of site to be retained.

### **Option B**

- As Option A but :
- Demolish all remaining buildings except hall/gym, associated changing facilities and existing single storey main entrance – refurbish these for either community group use or selling off for privately run leisure complex ; refurbish playing fields on west side of site.
- Protect same area for future primary school as Option A
- The resulting north site is smaller than Option A – similar exercise to identify possible uses which likely to be too small for Care Home – consider housing – either affordable or open market or mix of both.

### **Option C**

- Reserve the area of the site for future primary school (as Options A and B) and sell remaining site either as it stands or with all buildings cleared.

Chesterton Humbert's have been appointed to carry out a marketing assessment on the site. Findings are expected in 2-3 months.

The Chairman invited questions and comments from the public, these were as follows:

- Once additional housing had been built, the area would be in need of a secondary school.
- Children currently have to travel some distance to attend schools, why can't the site be made into a school with a sports centre for the Western area.
- After watching the school building and site deteriorate over the past four years, we are furious that the guardian is a single elderly lady.
- I am currently heading a consortium, to suite a local community arts group, who are trying to put together a business plan. There is another party interested in taking over the site. Once we have established their plans we would put a plan together for the use of the other buildings.
- The Consortium has the full support of Wilton Town Council, and ask for the support of the Area Board.
- The Western area is lacking in sports facilities
- The Wheatsheaf Rugby club and the local football club would like to use the grounds to play on. If that were permitted, and the land used regularly it would promote an added level of security.
- The actual date of the results from the feasibility study is unknown, and keeps on being postponed. Can we have an actual date for completion.

Some of the responses were:

- The Education Department do not wish to keep the site as a school.
- The playing fields would not be touched by development.
- The Guardian living on site is not there to tackle intruders, but to act as a deterrent.
- The Planners and the Highways Department would be using the old levels of traffic flow from when the school was open, which was busier, when considering future development.

The Chairman thanked Tim Slator for his update and welcomed a further update at a future meeting.

**Decision:**

**Comments and questions were noted, and Councillor Beattie and Tim Slator agreed to find out the actual date that the findings would be available.**

**Cllr  
Beattie &  
Tim  
Slator**

8.

### Councillors' Topic Areas

The Councillors on the Board were each given the opportunity to give an update on any news concerning their themed Topic Areas. These were:

#### **Councillor Jose Green – Housing**

- Would like Parish Councils to identify a local needs survey.
- The Tenants Panel has a wide remit, not just decency standards that housing stock needs to meet.
- As a result of Full Council, Housing restraints areas and policies be removed, and Parish Councils will be re-consulted and have opportunity to submit views on change.
- The Implementation Executive decided that there would be scope for more delegated decision regarding planning. Any listed buildings / walls would come to planning committee to make a decision on them.

#### **Councillor George Jeans – Environment**

- Community Grants have proved successful; in Mere we have some of the best sports facilities in the area.
- We do not want Salisbury to have a licence for 24hour drinking in the Salisbury Area.
- Mere would like to see a skate park open.
- The serious problem of Parking in villages due to be considered at the next meeting of the Environmental Select Committee, which will take place on 12 January 2010, in Committee room three at County Hall Trowbridge. Public are invited to attend.

#### **Councillor Richard Beattie – Licensing and Economic Regeneration**

- Licensing – until now, members were not able to support objectors, after January they will be able to appear and speak.
- The three main sites where Wiltshire Council employees will be situated across Wiltshire will be Chippenham, Trowbridge and Salisbury.

#### **Councillor Tony Deane – Highways**

- A Highways handout had been circulated prior to the start of the meeting for people to read.
- Unemployment for the young farm hands and alike, in the area was a problem that needed addressing.
- Apprenticeships for the youth need to be encouraged and supported by local businesses.
- Maintaining facilities and improving parking in our villages to encourage people to come in, rather than push them away.



	<p><b>Councillor Bridget Wayman (Chairman) – Youth, Seniors and Health.</b></p> <ul style="list-style-type: none"> <li>• A Leisure Credit Scheme for the Youth is operating in the Mere and Tisbury Community Areas.</li> <li>• Work is underway to establish a project, which places 18 to 24 year olds, who have been unemployed for a period of nine months, on an apprenticeship scheme.</li> <li>• Working on reducing the requirement of being unemployed from nine months to six months.</li> <li>• Relevant officers had been provided with the details of local employers, interested in taking on an apprentice.</li> <li>• Posters advertising the scheme would not be limited to the college, but would also be distributed to the more rural locations in and around the villages.</li> <li>• Concerned with rural deprivation.</li> </ul> <p><b>Councillor John Brady – Cabinet Member</b> gave an update on various issues, some of the points covered were:</p> <ul style="list-style-type: none"> <li>• No decisions had been taken by Cabinet regarding parking in villages.</li> <li>• Wiltshire Council has successfully bid for £4 million of grants aid, which would be used to help people get back into work.</li> <li>• Employers involved in the apprenticeship scheme were not responsible for any financial outlay, as Wiltshire Council financed the project.</li> <li>• Any Employers in the area interested in taking part in the Scheme were urged to get in contact with Richard Munro.</li> <li>• Wiltshire Council had been successful in assisting 60 out of 80 households who were facing repossession allowing them to remain in their homes.</li> </ul>	
9.	<p><u>Performance Reward Grant Scheme</u></p> <p>The Chairman explained that the Board had been asked to endorse a bid put to them by Tisbury Parish Council, who had set up a sub committee with the aim of producing a master plan for the Weaveland Road, Tisbury, Campus.</p> <p><b>Decision: The Area Board agreed to support the bid from Tisbury Parish Council for funding towards the production of a master plan for the Tisbury Campus.</b></p>	

<p>10.</p>	<p><b><u>Grant Applications</u></b>  The Board considered six grant applications for funding under the Community Grant Scheme, these were:</p> <ol style="list-style-type: none"> <li>1) East Knoyle Village Hall – Upgrade Village Hall.</li> <li>2) Fovant Parish Council – Playground Multi-Activity Centre and Safety Surfacing.</li> <li>3) Tollard Royal Parish Council – Community Orchard Project</li> <li>4) TAPCAP – Completion of research and survey on parking undertaken by Wiltshire Council and TAPCAP.</li> <li>5) Mere Parish Council – Christmas Lights Project.</li> <li>6) Wessex Community Action – Speaker fees, materials and outings for Sunshine Support Group.</li> </ol> <p>The Chairman allowed applicants present to speak in support of their application, after which the Board voted on each of the applications.</p> <p><b><u>Decision</u></b>  <b>East Knoyle Village Hall was awarded £3,000 towards their project to upgrade the Village Hall.</b>  <b><i>Reason The applicant met the Community Area Grant Criteria for 2009/10.</i></b></p> <p><b><u>Decision</u></b>  <b>Fovant Parish Council was awarded £4,979 to purchase a Playground Multi-Activity Centre and Safety Surfacing.</b>  <b><i>Reason The applicant met the Community Area Grant Criteria for 2009/10, and the Board commended the applicant’s efforts to raise a noble amount of funding towards the project, which showed support from the community.</i></b></p> <p><b><u>Decision</u></b>  <b>Tollard Royal Parish Council was awarded £239 towards their project to create a Community Orchard.</b>  <b><i>Reason The applicant met the Community Area Grant Criteria for 2009/10, and was an imaginative project that would provide a valuable facility for the local community.</i></b></p> <p><b><u>Decision</u></b>  <b>TAPCAP was awarded £5,000 for completion of research and survey on parking undertaken by Wiltshire Council and TAPCAP.</b>  <b><i>Reason The applicant met the Community Area Grant Criteria for 2009/10.</i></b></p> <p>Councillor Green requested that her abstention regarding the Item above be noted.</p> <p><b><u>Decision</u></b>  <b>Mere Parish Council was awarded £641 towards the purchase of Christmas Lights.</b></p>	<p>Richard Munro</p>
------------	---	--------------------------

	<p><b><u>Reason</u> The applicant met the Community Area Grant Criteria for 2009/10.</b></p> <p><b><u>Decision</u></b>  <b>Wessex Community Action was awarded £1,310 towards Speaker fees, materials and outings for Sunshine Support Group.</b></p> <p><b><u>Reason</u> The applicant met the Community Area Grant Criteria for 2009/10.</b></p>	<p><b>Richard Munro</b></p>
<p>11.</p>	<p><b><u>Plain Action and Sowing SEEDS</u></b></p> <p>John Dowsett of Community First gave an overview of the schemes Plain Action and Sowing Seeds, noting the following points:</p> <ul style="list-style-type: none"> <li>• The Schemes were funded by the EU and DEFRA for development in rural areas.</li> <li>• Three main objectives of the schemes were: <ol style="list-style-type: none"> <li>1. Skills training</li> <li>2. Support of small businesses - agriculture / tourism</li> <li>3. Community and Village infrastructure.</li> </ol> </li> <li>• Funding was available until 2013</li> <li>• Interested people were urged to bid for funds.</li> </ul> <p>For more information visit <a href="http://www.plainaction.org.uk">www.plainaction.org.uk</a>, or <a href="http://www.sowing-seeds.org">www.sowing-seeds.org</a>, or</p>	
<p>12.</p>	<p><b><u>Library Service</u></b></p> <p>Hilary Glyde – Community Librarian explained that following requests from local people to change the opening hours of the libraries in Wilton and Tisbury, a consultation exercise was underway to establish what changes should be made.</p> <p>Details of the proposed options would be available at both libraries .The outcome of the consultation would be given as an update at a future Area Board meeting.</p> <p>Members of the public spoke in favour of the consultation and a change to the current opening hours, to something that would better suit the community.</p>	
<p>13.</p>	<p><b><u>Updates from Other Partners</u></b></p> <p>Acting Chief Inspector David McMullin gave an update to the Board, informing them that the new Rural Team was working hard to provide a good service to the community.</p> <p>Questions were invited from those present, some included:</p> <ol style="list-style-type: none"> <li>1. An incident had occurred during the Remembrance Sunday Ceremony, the member of the public asked for the reassurance</li> </ol>	

	<p>of the Police that it would not happen again.</p> <ol style="list-style-type: none"> <li>2. Councillor Jeans explained that a similar incident occurred in Mere, where the two minute silence had not been respected; he asked if the Police had a policy on such matters.</li> <li>3. An incident at the Hollows had involved four tyres being slashed. The owner of the vehicle waited over a week for the Police to attend the scene.</li> </ol> <p>Acting Chief Inspector McMullin apologised and gave his assurance that the incident regarding the disruption to the Remembrance Day ceremony would not happen again, and that the existence of such a policy would be look into. He also agreed to have the incident at the Hollows looked into.</p> <p>Acting Chief Inspector David McMullin informed the Board and those present that should people wish to discuss a matter with the Police representative in a less open arena, then they could do so either before or after the meeting.</p> <p>The Area Board were due to sponsor a Health Fair which would be held at Dinton Village Hall on Monday 25 January 2010, from 3.00pm until 6.00pm. Directly after the Health Fair there would be a seminar to debate the Joint Strategic Needs Assessment, on the needs for the area.</p>	<p><b>Inspector David Minty</b></p>
14.	<p><u>Updates from the Community Area Partnerships</u></p> <p>Nigel Knowles – Chairman of Tisbury and Parishes Community Area Partnership (TAPCAP) gave an update on the activities of the Partnership to date. Some points outlined were:</p> <ul style="list-style-type: none"> <li>• The first year had been a learning curve.</li> <li>• Funding had arrived a little too late in the year to establish admin support.</li> <li>• Annual meeting scheduled for January 2010.</li> </ul> <p>It should be noted that the Council's support for the Community Area Partnership's (CAPs) and for the Wiltshire Forum of Community Area Partnerships (WFCAP) was considered at the Community Leadership and Governance Steering Group in September 2009, where it was agreed to review support and funding arrangements ahead of April 2010. This may result in some changes in the funding arrangements next year. In view of the impending review and the Implementation Executive's commitment, it has been suggested that the release of the remaining grant to the CAP be made subject to the following condition:</p> <ul style="list-style-type: none"> <li>• That before 1April 2010 the CAP should set out a plan to show how it is working to achieve the objectives and commitments of the CAPA, its progress in producing a</li> </ul>	

	<p>community plan for the area and a breakdown of its anticipated operating costs for 2010/11.</p> <p>With this in mind, the Board members voted on releasing the funding to TAPCAP.</p> <p><b><u>Decision</u></b></p> <p><b>That in accordance with the arrangement agreed by the Implementation Executive, the Board approves the release of Tisbury and Parishes Community Area Partnership's 2009/10 Tranche 2 funding of £3,881.</b></p> <p>Wilton CAP's AGM would be held on Monday 15 February 2010 in Dinton Village Hall, commencing at 6.30pm.</p> <p>Mere CAP's AGM would be held on Thursday 25 February 2010 in Whitsheet School, Zeals, commencing at 6.30pm.</p>	<p><b>Richard Munro</b></p>
<p>15.</p>	<p><u>Future Meeting Dates 2010, Evaluation and Close</u></p> <p>The Chairman thanked everyone for coming and read out the results of the Budget Consultation exercise (details included under Item 6).</p> <p>The date of the next meeting is Wednesday 17 February 2010 and will be held in the Grove Buildings, Mere.</p>	